

2051 19th Alberta Dragoons Cadet Corp. Parents' Committee
General Meeting
Nov 16, 2023 6:30 pm



Attendance:

Cyndy Boone,
Sid Lyle,
Jaime Mercredi

Jenn McCarthy,
Mike Wilson,
Jordan Lowey

Tricia Funk,
Cynthia Lenders
Capt S Russell Shellie Becker

Yvette Werenka,
Ashley Desilets

Welcome and introductions

Meeting called to order at 6:37pm

2. Officer Report

- New TV in front entrance for announcements
 - will have QR codes for each event for parents to get info such as upcoming deadlines and links for signing up to events
- Oil Kings Cadet Night Jan 21.
 - request for parents committee to ensure cadets are able to go by paying \$20/cadet for tickets. Approx 45 active cadets. Will need to know asap for announcements. Possible additional request for group transportation.
- Reindeer Games Dec 21st
 - fun night with games and points awarded to troops towards “top troop”
 - Cadets will be encouraged to bring family and friends
 - possible potluck/snacks
- Stand down for winter break Dec 22-Jan 7
 - includes 2 thursdays
 - no marksmanship/teams practices over break
- First Aid Course
 - Cadet Officer to provide for cost of materials only (paid as specialist from DND budget)
 - Feb 24 & 25
 - Possible cost for providing lunch
- Campaign Monitor Software?
 - for monitoring and improving communications with parents
 - capacity to know if emails are being viewed/read/responded/unsubscribed. Possibly helpful when parents are claiming to be uninformed.
 - \$15/mo
- Cadet 365
 - Mandatory for all cadets coming next year
 - method of information distribution to cadets especially for Summer camps.
 - will also have QR links.
 - Cadets will be notified IF they are set up
- Summer training INFO night
 - Dec 14th
 - Green and Red will only be given one option

- Gold & Silver will have more options - Parents are invited to join to find out what choices they are given and help with decisions.
- All Applications are due in January
- Cadets will not begin to know what/who is accepted for camp until April or later.
- Water cooler
 - Now in place thanks to the Donation from Syd Lyle's employer.
- Form approval for receipts (Google forms)
 - intention to have pass through approval chain
 - information consolidated to spreadsheet
- Request for Internet upgrade
 - currently piggybacking off AirCadet service
 - signal strength poor to non functional due to distance to equipment
- Clothing (apparel) fundraiser
 - Recent order by cash or cheque only recommend online ordering to streamline process for parents and Officers who may be asked to take payment - issue arose with order received "ontime" but could not be delivered to the parent collecting for the order.
- request to use \$1400 from bottle collecting last year towards customizable waterbottles
- or vests for teams
 - build team identity
 - like hoodies and Jackets but more collectable.
 - Apparel committee asked for quotes
 - Issued to cadets as award for earning a spot on a team
- CF ONE - for CAF members and families
 - recently opened up to Cadets
 - many benefits ie Sportcheck biannual event for up to 70% off retail prices.
- Offer of conferencing system for Virtual Meetings
 - Available if requested see CO
- League Awards
 - League - CO has already submitted recommendations
 - Honor Cadet
 - Honor Officer/Staff
 - Volunteer
 - Top Corp - DND not related to league presented awards
- Will mounted troop Visit be rescheduled?
 - availability of mounted troops affected by deployment/training
 - possible for spring but not promised

3. Review and Approval of Previous Minutes

- minutes unavailable postponed to next meeting

4. Approval of Agenda & any additions

- addition of Veterans food bank discussion
- Name tag discussion

5. Treasurers Report

- Treasurer trying to ascertain from the bank what is required for old account closures Challenge lies with not dealing with any one person. Previous banker is no longer with BMO.

- Approximately \$423 income to date from Canteen sales, and \$140 plus additional cash for bottle collections.
 - Bank Balances:
 - General Account \$53740.29
 - Savings(Casino) Account \$49384.65
 - Other (raffle) \$ 2435.32
- Motion to approve Treasurer Report as submitted made by Tricia, seconded by Shellie

6. Business

- Apparel
 - Waterbottles ~\$15 with logo & name line
 - Vests ~\$45 each
 - recent order was for 43 hoodies, generating income of approximately \$10 each
 - New hoodie order in Jan/Feb for Mid March Delivery
 - Considering “Clothing Drive” - Order for multiple logo branded clothing options
- Bank accounts
 - discussion about electronic payments
 - Jenn to investigate banking options for next meeting looking for \$0 fees and electronic deposit option/etransfer
 - Task of changing all accounts is not likely in the immediate future.
 - discussion of opening an apparel/fundraising account at a new bank where electronic deposits without electronic payments is an option.
- Secretary Vacancy still - Call for volunteers/nominations
 - Tricia Funk agreed to be nominated
 - Jenn Nominated Tricia Funk to be Secretary, second by Shellie
 - Call for additional nomination to those attending. None presented
 - Cyndy Boon announced that by acclamation, Tricia Funk will become Secretary
- Fundraising
 - Suggestion for 50/50 fundraising to be applied towards First aid certification expenses
 - All cadets who reach a decided threshold of fundraising to receive a First Aid Kit
 - Tricia to look into this award.
 - 2 Raffles to be ran:
 - Ticket Roll with same day draw at Reindeer games
 - Printed pull tickets - Draw In January
- Inventory Count
 - Conflict with other events on sunday the 19th
 - tentative reschedule to November 30th Cyndy to confirm feasibility while cadets doing sport night.
 - Shellie to email volunteers from September meeting regarding reschedule.
- Oil kings game
 - discussion that if fully paid cadets will not appreciate the tickets and will not attend.

- Shellie moved that parents approve the cost of \$10 per ticket where cadets pay the remaining \$10 if wishing to attend for a total cost of approximately \$450 to the parents committee. Jordan 2nd this motion. All in favor
- Yvette and Mike indicated they have a company willing to pay the balance for cadets interested in attending but unable to pay the \$10 to ensure all had the opportunity to attend - Accepted with gratitude and to be made accessible to cadets through the CO.
- Syd to look into trial for Campaign monitor or similar software.
- Potluck??
 - reminder to bring or signup?
 - request for specific items?
- Water Bottles
 - If available for Reindeer games need to order this week?
 - question regarding quality/design - shatterproof? widemouth?
 - will try to get email with image of bottle for digital approval.

Syd Motion for Adjournment of meeting at 9:13 pm - ALL in favor

Not discussed:

Next meeting dates as proposed:

- Dec 14
- Jan 25 TBC
- Mar 7 TBC
- Apr 18 TBC
- May 23 TBC